

From: Winchell, Donald L.
Sent: Tuesday, February 24, 2009 4:15 PM
To: (DL) SO-LOS ALAMOS Feds
Subject: Information Disclosure Reminder

To ensure appropriate release of information outside of LASO, I am reminding all employees that the release of sensitive information such as draft, predecisional, and confidential information is not authorized without the approval of the Site Office Manager or his designee. Any requests for information from the public should be directed to our FOIA/Privacy Act officer or to our Intergovernmental and External Relations officer. This reminder is not intended to inhibit the ability of individual employees to exercise their rights under whistleblower protection programs or as otherwise authorized by statute, regulation, or other applicable directive.

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